



# tongariro catholic

*Parishes of*

St Patrick, Taupo & St Joseph the Worker, Turangi

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**4<sup>th</sup> Sunday of Easter**

**17 April 2016**

## **PARISH PASTORAL COUNCIL (PPC) MINUTES**

**Parish Meeting Room**

**9 February 2017**

### **1.0 PRESENT**

Glen Clunie, Harry Leusink, Francie Light, Msgr Trevor Murray, Danny Nicholls and Camilla Petio.

### **2.0 APOLOGIES**

Dennis Hancock

### **3.0 PRAYER**

The members prayed a passage from next Sunday's Gospel, Mt 5: 20, then shared their reflections and thoughts.

### **4.0 YEAR OF YEAR PASTORAL REPORT**

In the same way that the Parish Finance Council presents an End of Year Financial Report (presented around March/April of the following year), the Parish Pastoral Council will likewise present an End of Year Pastoral Report.

The Council brainstormed on pastoral initiatives in 2016 that were: 1. good news; 2. bad news; 3. areas we need to build on.

Msgr Trevor to present a draft report for the next meeting.

### **5.0 DENNIS' EMAIL CORRESPONDENCE**

The members discussed the matters raised by Dennis. In fairness to Dennis these matters will be raised again at the next PPC meeting.

In respect of some of the issues raised, Msgr Trevor noted that the PPC needed to be clear about its role and mandate. See below 7.0.

**Distribution of Holy Communion:** not all members agree with Dennis' view. Members will have the chance to give their own opinions to Dennis at the next meeting.

Msgr Trevor made the following points:

- this is a matter for the Parish Liturgy Committee
- comments like "parishioners have expressed their disappointment with the current system" need to be put in a proper context: How many parishioners? (the comment above implies that a significant number of parishioners); Who are they? (there are parishioners who always like to complain no matter what the issue); context makes a big difference on how to interpret these complaints.
- it is not for complaints to decide whether or not action is taken or what that action might be.

**School Survey:** See below 6.0

**Music Director:** What is the context? A matter for the Parish Liturgy Committee.

**Maintenance:** This is a matter for the Parish Finance Council (PFC). The existing maintenance plans are well out of date. The PFC is looking at updating and including the Turangi properties and buildings as well as the presbytery at 91 Acacia Bay Road. The car parking seal and repair is done in partnership with the Diocese, the BOT and the parish. Since the Diocese will be meeting 70% of the costs it has a greater say in the timing and extent of all maintenance.

**Finance:** Again, this is a matter for the Parish Finance Council (PFC). The PFC agreed in 2016 to conduct a parish planned giving campaign in February/March 2017. A draft campaign is to be discussed at its February meeting.

**Membership:** See below 8.0 Parish Policies.

## **6.0 PARISH SURVEY – PARENTS AT OUR SCHOOL**

The draft survey document prepared by Dennis was tabled. This will be placed on the agenda of the next PPC meeting.

All members are asked to read the document for the next meeting. See Dennis' email.

## **7.0 ROLE OF PPC**

Msgr Trevor asked Danny to give a brief outline to the member of the difference between governance and management.

Governance is about the 'big picture': the vision for the parish.

Management is about the details: how (the 'nuts and bolts') the vision is achieved.

There are management groups that are part of the parish structure: Parish Finance Council; Parish Liturgy Committee; others still to come. It is their task to deal with those matters pertaining to their areas of expertise and competence.

Any such matters raised in the PPC will be referred to the relevant management group(s). See Dennis' email.

## **8.0 PARISH POLICIES**

The preparation and implementation of parish policies is an integral part of the PPC's governance role.

Draft policies need to be prepared for the PPC, PFC, PLC and other management groups that will be formed in the future. Membership and tenure will be important aspects of these policies. See Dennis' email.

Msgr Trevor to have draft policies for consideration at the next meeting.

## **9.0 HEALTH & SAFETY**

With the new Health & Safety Act 2016, the parish is required by law to comply with all aspects of the Act.

The Diocese has prepared a template for parishes which Msgr Trevor has 'personalised' for our parish.

Taupo needs to appoint a Health & Safety officer. Turangi already has one.

We need:

- to display the plan of where the fire exits are and the placement of fire hydrants and fire extinguishes.
- to prepare a power point slide for Sunday Masses and any other gatherings in the church, indicating the location of the exits. This power point slide will be at the beginning of each power point presentations.
- to set up a hazards register and an accidents register.

Msgr Trevor to implement these.

## **10.0 TAUPO & TURANGI MERGER**

It was hoped that the merger of our two parishes was to have happened by the end of 2016 – it didn't. Our next goal is to have it in place by the end of 2017.

From 1 January 2017 the finances of both parishes are to be combined.

## **11.0 YOUTH MINISTRY – UPDATE**

The parish now has the services of Ryan Foord as its part time youth minister. Ryan is boarding with Msgr Trevor.

The G1 Years 7 & 8 youth group starts on Friday, 10 February.

It is envisaged that a Years 9 & 10 youth group will be up and running by the end of Term 2.

**Funding:** Msgr Trevor has applied to the Pipe Charitable Trust for funding. The parish has been told that it can expect a grant of \$5000.

Msgr Trevor is to apply to the Catholic Care (Diocese of Hamilton) for funding.

Harry suggested making an application to the Opportunity Shop. Msgr Trevor to speak to Mike Knowles.

Harry also suggested contacting Peter Banks who has experience with grant applications. Msgr Trevor to see Peter.

## **12.0 PPC MEETING DATES 2017**

Thursday, 9 February

Thursday, 9 March

Thursday, 13 April: Holy Thursday – NO MEETING

Thursday, 11 May

Thursday, 8 June

Thursday, 13 July

Thursday, 10 August

Thursday, 14 September

Thursday, 12 October

Thursday, 9 November

Thursday, 14 December: – NO MEETING

## **13.0 OTHER**

### **Easter Fest 2017**

Msgr Trevor would love to be involved with Easter Fest 2017. The reality is that our own Easter liturgical timetable does not allow this.

The parish will, however, advertise the Easter Fest and call for volunteers to assist the organising team.

**Church Foyer Doors**

These will remain open during the Summers months – this helps to keep the body of the church cooler during Mass. They will be shut as the weather changes.

**NEXT MEETING**

Thursday, 9 March 2017, 7.00 pm in the parish meeting room.